

## Application Guide – How to get started

1

### Decide on a research topic

- What subject area interests you?
- What might you like to explore further in your dissertation?

2

### Find an Academic Supervisor

- Discuss with a subject personal/tutor
- Ask if they would be willing to support you
- Ask if they know any colleagues who may be willing to support you

3

### Discuss and Plan

- Read the UROS guidance notes
- Discuss the research project scope
- Draft a simple project plan with key activities, timings, and costs

4

### Initiate ethics application

- Log into Lincoln Ethics Application System (LEAS)
- Complete as much as you can at this stage
- DO NOT SUBMIT

5

### Write & Submit Your Application

- Complete the application with your Academic Supervisor
- Full guidance and notes are available
- Submit application online via the MS Form before the deadline

## Application Checklist

### What do I need before I start my UROS application?

- |   |                          |
|---|--------------------------|
| Names and emails of all student researchers involved with the project                                   | <input type="checkbox"/> |
| Name and emails of all the Academic Supervisors involved with the project                               | <input type="checkbox"/> |
| Project Title   | <input type="checkbox"/> |
| Project Statement (outline of the proposed research project)  | <input type="checkbox"/> |
| Impact Statement (impact of the research and dissemination plans)                                       | <input type="checkbox"/> |
| Student Statement (why you want to take part and what you will bring to the project)                    | <input type="checkbox"/> |
| Academic Supervisor Statement (why you want to take part and what support you will give to the student) | <input type="checkbox"/> |
| Which Project Tier you are applying for   | <input type="checkbox"/> |
| Project Plan (outline of the plan including a Gantt chart timeline)                                     | <input type="checkbox"/> |
| All associated project costs (if applicable)  | <input type="checkbox"/> |
| Ethics Reference Number from LEAS   | <input type="checkbox"/> |
| Approval of Head of School  | <input type="checkbox"/> |